

Placer County Department of Facilities Management
Invites Applications for:

DEPUTY DIRECTOR OF FACILITIES MANAGEMENT

(Capital Improvements Division and Real Estate Services Division)



Total Estimated Annual Salary (includes base hourly rate and additional pays):
\$144,315 to \$179,250

***Annual salary at appointment based on qualifications and experience.** This recruitment will be open until filled. Interested applicants are encouraged to apply immediately by submitting an application via the County's website at www.JobsAtPlacerCounty.com.





THE OPPORTUNITY

This is an extraordinary career opportunity to join a progressive and innovative county located in scenic Northern California. Placer County is an award-winning organization. The County seeks to attract highly qualified candidates for consideration that bring credibility, passion, and an innovative approach to lead the Capital Improvements and Real Estate Services Divisions in the Department of Facilities Management.

COUNTY GOVERNMENT AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. This governing structure has nearly all non-elected Department Heads reporting to the County Executive Officer. The County's budget for FY 2022/2023 is \$1.2 billion with a current staff of approximately 2,800 funded positions.

PLACER COUNTY DEPARTMENT OF FACILITIES MANAGEMENT

Facilities Management plans, constructs, manages, and operates Placer County's buildings, properties, infrastructure, and assets to bring value to the public, maximizing useful life and economic opportunity, through efficient and effective service delivery and prudent fiscal management.

The successful candidate for this position will have the exciting opportunity to work closely with the Department Director to lead an inclusive and collaborative team committed to the successful operation of County infrastructure.

The Department of Facilities Management operating budget for 2022/2023 is approximately \$32 million with a capital projects budget of approximately \$137 million. The department is allocated 73 full-time positions.

THE POSITION

The Deputy Director of Facilities Management is an unclassified, executive level position that will report to the Director of Facilities Management. There are currently two Deputy Director positions in the Department. One position oversees the Building Maintenance and Museums Divisions. The position in this solicitation is responsible for planning, organizing, directing, and reviewing the activities and operations of the Capital Improvement and Real Estate Services Divisions of the department.

THE IDEAL CANDIDATE

Placer County is looking for a candidate with extensive experience in managing building construction, project management, contract negotiations, staffing, and scheduling the activities of complex projects. They should have a vision to provide leadership to lead the Capital Improvement and Real Estate Services Divisions. This position will be tasked with providing direct oversight of the Facilities staff, addressing the operational and fiscal management of the department.

Qualified candidates will possess five years of increasingly responsible experience in architecture, civil engineering, or facility management, including two years of management responsibility. Candidates will also need to possess the equivalent to a bachelor's degree from an accredited college or university with major course work in architecture, engineering, construction management, or a related field. Additional training in management is highly desirable. Relevant, equivalent experience (performing the same or similar job requiring similar knowledge, skills, and abilities) may be substituted for the required education.

In addition to the qualifications stated above, it will be important for the selected candidate to have knowledge of:

- Principles and practices of public facilities design, construction, and real estate services.



- Principles and practices of capital improvement programming and capital project financing.
- Principles and practices of leadership, motivation, team building, and conflict resolution.
- Pertinent local, State and Federal laws, rules, and regulations.
- Organizational and management practices as applied to the analysis and evaluation of programs, policies, and operational needs.
- Principles and techniques of effective employee supervision and development, training, management practices and public administration.
- Budget development and expenditure control.

And the ability to:

- Manage relationships with stakeholders and navigate political sensitivities.
- Be courageous and consistent in policy management.
- Be a proactive team builder who empowers staff.

COMPENSATION AND BENEFITS

The total estimated annual salary range for this unclassified management position is \$144,315 to \$179,250, which includes management leave (cash value), and a \$4,000 management cafeteria plan (annually). In addition, the County also offers an attractive benefits package as described below.

Management, Sick Leave, Holidays and Vacation—The County provides 100 hours of management leave to be used as time off or cash-out, as well as 12 paid days of sick leave per year and 13 paid holidays per year. Vacation is accrued beginning at 10 days per year,

increasing to a maximum of 25 days per year with 20 years of service.

Cafeteria Plan—The County provides \$4,000 per calendar year that can be taken in cash or used for unreimbursed medical expenses, unreimbursed dependent care expenses, or 401(k) plan contribution.

Deferred Compensation—Voluntary 401(k) is available through payroll deductions. The County will match one dollar for every four dollars in employee contributions made to a 401(k) account up to a maximum employer contribution of \$750 per employee per calendar year.

Education Allowance—Tuition reimbursement is available or approved classes up to a maximum of \$1,200 per year.

Health, Dental and Vision Insurance—Health coverage is available through California Public Employees' Retirement System (CalPERS) with the County paying 80% of the selected plans total premium for employee. Dental and Vision insurance are fully paid by the County for the employee; the employee pays the premium for dependents.

Life Insurance—A fully paid double indemnity life insurance policy of \$50,000 is provided for the employee. An accidental death policy of \$10,000 is also fully paid by the County.

Retiree Medical—Placer County employees hired prior to January 2, 2005, receive the same County medical contribution as active employees upon retirement with five years of PERS service credit. Employees hired after January 2, 2005, receive 50% of the County medical contribution upon retirement with ten years PERS service credit inclusive of five years of Placer County service. Employees receive an additional 5% of the County medical contribution for each additional year of service up to 20 years.



Retirement Plans—Employees are covered by Social Security and the California Public Employees Retirement System (CalPERS). Placer County has three pension tiers for miscellaneous members, 2.5% at 55, 2% at 55 and 2% at 62. The tier an employee is placed in is dependent upon hire date and CalPERS membership date. Beginning January 1, 2013, all new hires to Placer County who have not been members of CalPERS within the last six months will generally be placed in a 2% at 62 formula. Both the employer and employee contribute 6.2% into Social Security and 1.45% into Medicare.

APPLICATION PROCESS

To be considered for this excellent career opportunity, please submit a completed application and an expanded resume (no more than five pages) via the County's website at www.jobsatplacercounty.com.

This recruitment will be open until filled. Applications must be submitted via the County's website and must include an updated job-related resume. Interested candidates are encouraged to apply immediately. Appointment to this position will be contingent upon successful completion of a post-offer pre-employment background investigation, including fingerprint clearance, and physical examination.

SELECTION PROCESS

Facilities Management will review the submitted application materials of all applicants and will contact the most highly qualified applicants to schedule a hiring interview with the department executive staff.

For additional information about Placer County please visit the website at www.placer.ca.gov.

Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment, discrimination and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer and promotion will be based on the qualifications of the individual for the positions being filled regardless of gender (including gender identity and expression), sexual orientation, race, color, ancestry, religion, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including pregnancy, childbirth and related medical conditions), or any other classification protected by federal, state, or local law. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.

HUMAN RESOURCES DEPARTMENT Equal Opportunity Employer

145 Fulweiler Avenue, Suite 200
Auburn CA 95603

Main Telephone: (530) 889-4060

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REASONS TO CHOOSE PLACER COUNTY



A RICH HISTORY AND FUTURE GROWTH

Placer County's 150-year history began in 1848 with the discovery of gold in Coloma, located in neighboring El Dorado County. In fact, the County took its name from the Spanish word for sand or gravel deposits that contain gold. The Transcontinental Railroad has also been a major part of Placer County's rich history. Many towns had their beginnings in mining and along the railroads, and evolved over the years into ranching, farming, and timber communities. Some of these areas are nationally renowned recreational destinations, such as Lake Tahoe and Palisades Tahoe. More recently, Placer County's strong growth and high level of economic development can be attributed to the relocation of high-tech firms to the region in the early 1980's, along with the low cost of housing relative to the Bay Area and the diversity of recreational opportunities in the Tahoe/Sierra region. Looking ahead, the county is projected to grow by 350,000 persons over the next four to five decades with new and expanding businesses, a diversity of residential housing types, new commercial land uses and new passive and active recreational facilities.

The Placer County Conservation Plan will provide for the conservation of scenic landscapes, agricultural areas, and the rich diversity of natural communities that are found in Placer County.

LIVING IN PLACER COUNTY

Breathtaking scenery, a rich history, year-round recreation – and Lake Tahoe – need we say more? Those are just a few of the reasons more than 415,000 people call Placer County home and hundreds of thousands more come to visit each year. Our territory stretches from the Sacramento Valley all the way to North Lake Tahoe. We boast the best schools, the best outdoor recreation, and the most beautiful views you'll find anywhere. We are also home to amazing art, award-winning wines, and agriculture, plus we pride ourselves on a tremendously strong heritage as the home of California's Gold Country. It's a way of life we call the Placer Life.

Today, Placer County represents a rapidly growing and prosperous community characterized by a healthy and mature economy and an attractive business environment. Placer County is well known for excellent, award winning



elementary, middle, and high schools and is home to Sierra College and William Jessup University.

Placer County offers a range of housing including multi-family, small lot suburban and urban residential projects, ranchettes, larger rural residential properties, and extensive farmlands with a mix of farming and ranching opportunities. Many retirees also call Placer County their home because of the quality of life, and the exceptional recreational activities that are available.

Placer County is part of the greater Sacramento Area, which also includes the counties of El Dorado, Sacramento, Sutter, Yolo, Nevada, and Yuba. The government center is located in the City of Auburn, in the foothills, and is well positioned 30 miles northeast of Sacramento, the state capital. San Francisco and the Bay Area are an easy 90-mile drive, or reachable via Amtrak, with stations in Auburn, Rocklin, and Roseville. Lake Tahoe is also just a short 90-minute drive from the western-most points of the county.

In recent years, a number of vineyards, wineries, and breweries have expanded throughout the county, increasing the intrigue of Placer as a tourist destination. The Farm-to-Fork movement is alive and well in Placer County with numerous farmer's markets, restaurants, and businesses selling PlacerGROWN © meats, fruits, and vegetables. In addition to the local agricultural industry, the world-renowned wine growing areas of Shenandoah, Napa, and Sonoma Valleys are about an hour away from the county seat in Auburn.

Outdoor recreation activities in Placer County are abundant all year long and range from hiking, biking, horseback riding, to rafting on the American and Truckee Rivers, to snowshoeing and skiing in the Sierra Nevada Mountains; including palisades Tahoe, home to the 1960 Winter

Olympic Games. The county is home to internationally famous endurance races including the Tevis Cup, the Western States 100-Mile Endurance Run, and the Ironman Triathlon at Lake Tahoe.

The county encompasses 1,506 sq. miles (including 82 sq. miles of water) or 964,140 acres (including 52,780 acres of water) and is located 80 miles northeast of San Francisco. Total population is approximately 416,000 people in both the unincorporated and incorporated (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville) areas of the county. It is bordered by Nevada County to the north, the state of Nevada to the east, El Dorado and Sacramento Counties to the south, and Sutter and Yuba counties to the west. To learn more about working, living, and playing in Placer County please visit www.visitplacer.com.



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www.placer.ca.gov/departments/humanresources